

## Training Programme

Each day comprises a 4-hour session, between days 2 and 3 there is a break of a few days for preparation and revision of exercises

### Day 1

#### **I. General Aspects**

An Introduction to ASIIN and its International Network of Quality Assurance in Higher Education

#### **II. Procedural Principles**

The Accreditation Procedure and the Peer Review Principle

How should one behave as an expert peer? What are the tasks, objectives, and challenges?

#### **III. Asking the right questions**

Questioning techniques and effectively steering discussions in review procedures.

#### **IV. International Quality Assurance Criteria**

Content and interpretation of the European Standard and Guidelines (ESG) I-II for external and internal quality assurance

### Day 2

#### **V. The ASIIN Criteria and Self-Evaluation Reports**

The Self-Evaluation Report and the Accreditation Criteria: how to analyze and assess HEI's self-evaluation

The accreditation criteria and typical pitfalls, criteria and procedural guidelines for the accreditation of degree programs, subject-specific criteria; defining and assessing learning outcomes

**Practical exercise: Analysis and formulation of questions by the trainees using exemplary self-evaluation reports**

**Individual feedback by ASIIN staff**

### Day 3

#### **VI. Feedback on the written exercise**

Discussion of strengths and weaknesses

#### **VII. Role-Play and simulated audit**

Possible scenarios for an on-site discussion

#### **VIII. Open Discussion and Questions**

**Services  
provided by  
ASIIN**

The following services are being provided by ASIIN Consult:

- Provision of digital learning material;
- English language documentation for all participants;
- Technical Organization of an online meeting platform to accommodate the participants;
- Certificate as an **Expert in External Quality Assurance**

**Costs**

The costs for all services provided by ASIIN Consult for the training amounts **to 399,-- EUR** incl. VAT.