

Day 1 + 2

Time	Location	Activities	Participants
	Airport	Departure from Germany	Peers and ASIIN staff member
	Airport	Arrival at the Airport in XXXX	Peers and ASIIN staff member
	Airport - Hotel	Transfer to the Hotel	Peers and ASIIN staff member
	Hotel	Dinner	Peers and ASIIN staff member

Day 3

Time	Location	Activities	Participants
9.00 am	University	Preliminary Meeting of the Peers	Peers and ASIIN staff member
11.00 am	University	Opening Meeting with Program Coordinators and Representatives of the Rector's Office <i>Issues:</i> Further development of the university; position of the programs in the context of the university; profile of the programs and perspectives of further development as viewed by the rectorate; studies and teaching at the participating institutions; staff (currently and planned development); cooperations; perspectives of further development; equipment; communication and coordination; organization of studies and management of teaching; quality assurance	Representatives of the Rector's Office Program Coordinators Peers and ASIIN staff member

12.30 pm	University	Lunch, Inspection of exams and final papers	Peers and ASIIN Staff member
2.00 pm	University	<p>Meeting with Program Coordinators</p> <p><i>Issues:</i> Educational goals; curriculum; course of studies; contents and methods of teaching; counseling and support for students; organization of exams; study results; relevance for the labor market</p>	<p>Program Coordinators</p> <p>Peers</p> <p>ASIIN staff member</p>
4.00 pm	University	Coffee break and internal discussion of the peers	Peers and ASIIN staff member
4.15 pm	University	<p>Meeting with partners from the industry/private sector</p> <p><i>Issues:</i> Cooperation of industry partners with University regarding e.g. the development of the Curriculum; internships, final thesis in industry</p>	<p>Peers and ASIIN staff member</p> <p>Students</p>
5.45 pm	University	<p>Meeting with Students</p> <p><i>Issues:</i> Educational goals and study program; contents of study; organization of study; exams; counseling and support for students; conditions of study; study abroad</p>	ASIIN staff members, partners from industry and the private sector
7.00 pm	Hotel/Restaurant	Proposal for a dinner	Peers and ASIIN Staff member

Day 4

Time	Location	Activities	Participants
9.00 am	University	<p>Meeting with Teaching Staff</p> <p><i>Issues:</i> Curriculum; course of studies; contents and methods of teaching; counseling and support for students; further qualification of professors and other teaching staff</p>	<p>Peers and ASIIN staff member</p> <p>Teaching staff of each programme</p>
10.30 am	University	Coffee break and internal discussion of the peers	Peers and ASIIN staff member
11.00 am	University	<p>Visitation of Participating Institutes and Laboratories</p> <p>This item should include the option of further discussions with representatives of the participating institutes, to address open questions and ask for additional information.</p>	<p>Representatives of the University and participating institutes and laboratories</p> <p>Peers and ASIIN staff member</p>
12.00 am	University	Lunch and final discussion of the peers	Peers and ASIIN Staff member
2.00 pm	University	<p>Final Meeting with Program Coordinators and Representatives of the Rector's Office</p> <p><i>Issues:</i> Summary of the impressions of the peer group; opportunity for final explanations by the HEI in case of unclear matters</p>	<p>Representatives of the Rector's Office</p> <p>Program Coordinators</p> <p>Peers and ASIIN staff member</p>
afternoon	City	Time for sightseeing	
7.00 pm	Hotel/Restaurant	Proposal for a dinner	Peers and ASIIN Staff member

Day 4

	Hotel/Airport	Transfer to the Airport/Departure	Peers and ASIIN Staff member
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