

**Certification of Higher-Level Education Programmes – Request for Quote**

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| Please complete and send by email to:**sekr@asiin.de** and **arnold@asiin.de**or by fax to:**+49 211 900977-99**or by regular mail to:**ASIIN e.V., P.O. Box 10 11 39, 40002 Duesseldorf, Germany** |

**Date:**

**Institution:**

**Department / Faculty:**

**(if relevant)**

**Main contact person at the HEI for the coordination of the process / recipient of the offer:**

Name:

Street/PO Box:

ZIP, City:

Tel:

Fax:

E-Mail:

**2. Programmes to be assessed (please fill out)**

| *Item Nr.* | *Name of the training course or module* | *Intended level of the qualification framework (e.g. NQF, EQF)* | *Number of credits or duration of the offer* | *Form of study (e.g. full-time, part-time, distance-learning)* | *Planned submission date for self-assessment report (mm/yyyy)* | *Curri­culum attached?[[1]](#footnote-1)* |
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(In case you wish to submit additional items for assessment, please send us these as an attachment.)

**3. Suggestion for clusters (joint assessment of bundles of programmes)**

Programmes with related subjects may be assessed in a **joint** procedure, a so-called “cluster”.

If desired, please indicate which of the above-mentioned degree programmes should be assessed in a joint procedure.

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| --- | --- |
|  | *Please indicate the names or the numbers from the table above (question 2)* |
| Cluster A |      |
| Cluster B |      |
| Cluster C |      |

[ ]  We are interested in an Institutional Certification.

[ ]  We are interested in a prior Evaluation of the above educational offers.

**4. Declaration**

[ ]  We hereby declare that our institution is authorized / licensed to award degrees for these programmes by the relevant national authority.

[ ]  [Only if applicable]: We hereby declare that a negative certification decision has been issued for these programmes by another certification agency.

Details (Agency / programme title / date):

**Overview of ASIIN Services:**

**ASIIN-Accreditation:** with an ASIIN accreditation, you communicate to your stakeholders that study programmes, including their learning outcomes, contents, teaching methods, resources, management, social and professional relevance and general coherence, have undergone a rigorous examination by a group of external experts. Accreditation procedures are conducted by ASIIN e.V. exclusively for academic programmes falling into the levels 6 (Bachelor), 7 (Master) and 8 (PhD) of the European Qualifications Framework.

**ASIIN-Certificate:** certifications involving expert assessments similar to ASIIN accreditations (above) are offered by ASIIN Consult GmbH. Certifications can be obtained for educational offers related to continuous / further education, training courses, individual modules / learning units, or certification courses.

**Evaluation**: we offer professional, expert evaluations of your educational offers either on the basis of predefined criteria or on the basis of areas and evaluation standards previously agreed with you. Here, the focus lies exclusively on identifying improvement potential in your educational offers. Evaluations can be combined with subsequent, shortened accreditation or certification procedures.

Additional information about our services and labels can be found on our [website](http://www.asiin.de/en/).

**Take advantage of combined procedures!**

In combined procedures, ASIIN simultaneously assesses your programmes (and/or their modules) for multiple different labels, certificates, or criteria. Institutions can thereby obtain multiple international awards for the same programme while saving time, effort and money. Programmes and their elements can (for instance) be simultaneously evaluated for the following:

**+ ASIIN Seal for Study Programmes…**

**+ ASIIN Certificates for Individual Modules…**

**+ European Quality Labels…**

1. For each study programme, please submit a curricular overview and the intended learning outcomes. [↑](#footnote-ref-1)